

Land

MLS Data Listing Input Form

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Status

***Listing Status:** ☐ Active (Property is open to offers and IS available for showings)

Basics

Listing Information:

*List Price:	List Price Low:	*Parcel Number/Tax ID:
Additional Parcels? ☐ Yes ☐ No		Additional Parcels (Separated By Comma):
Seller Consider Concessions? ☐ Yes ☐ No		
One Time Listing YN? ☐ Yes ☐ No	*Listing Contract Date:	*Expiration Date:
Zoning Code:		
Flood Zone Classification: ☐ A ☐ AE, A1-A30 ☐ AH ☐ AO ☐ AR ☐ A99 ☐ V ☐ VE, V1-V30 ☐ B, X (shaded) ☐ C, X (unshaded) ☐ D	Flood Zone Source: ☐ FEMA ☐ Elevation Certificate ☐ LSU AG ☐ Other	Zoning Type: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ MultiUse ☐ Open ☐ Other ☐ Residential ☐ See Remarks

***Legal Description:**

Parish/City/Subdivision:

*Parish/County:	*City:
Subdivision:	
Address Information:	

*Street #:	Str Number Ext:
Str Direction Prefix: ☐ East ☐ North ☐ Northeast ☐ Northwest ☐ South ☐ Southeast ☐ Southwest ☐ West	
*Street Name:	
Str Suffix: ☐ Alley ☐ Avenue ☐ Boulevard ☐ Causeway ☐ Circle ☐ Court ☐ Cove ☐ Cut / Cutoff ☐ Drive ☐ Expressway ☐ Freeway ☐ Heights ☐ Highway ☐ Interstate ☐ Island ☐ Lane ☐ Loop ☐ Mall ☐ Parkway ☐ Pass / Bypass ☐ Pathway ☐ Pike ☐ Place ☐ Plaza ☐ Point ☐ Rise ☐ Road ☐ Run ☐ Square ☐ Street ☐ Terrace ☐ Trace ☐ Trail ☐ Turnpike ☐ Walk ☐ Way ☐ None ☐ Other	

Str Suffix Modifier:	Str Direction Suffix: ☐ E ☐ N ☐ NE ☐ NW ☐ S ☐ SE ☐ SW ☐ W			
*State:	*Postal Code:	Postal Code +4:	*City Limits: ☐ Yes ☐ No	Country:

***Directions:**

Basic Information:

Ownership:

*Land Lease? ☐ Yes ☐ No	*Common Interest: ☐ Community Apartment ☐ Condominium ☐ None ☐ Planned Development ☐ Stock Cooperative ☐ Timeshare		
*Property Sub Type: ☐ Boat Slip ☐ Water Position With Land ☐ Water Position Without Land			
*Lot Size Area:	*Lot Size Units: ☐ Acres ☐ Square Feet	*Lot Size Dimensions:	
*Lot Dimensions Source: ☐ Appraiser ☐ Assessor ☐ Builder ☐ Estimated ☐ GIS Calculated ☐ Not Taped ☐ Other ☐ Owner ☐ Plans ☐ Public Records ☐ See Remarks ☐ Survey ☐ Taped			
Gross Equity:	Present Loans:	*Senior Community? ☐ Yes ☐ No	*HOA? ☐ Yes ☐ No

Have:

Elevation Units: ☐ Feet ☐ Meters	New Construction? ☐ Yes
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Special Listing Conditions:

☐ Standard ☐ Auction ☐ Bankruptcy Property	☐ Conservatorship ☐ HUD Owned ☐ In Foreclosure	☐ Notice Of Default ☐ Real Estate Owned ☐ Short Sale	☐ Third Party Approval ☐ Trust
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Description**Public Remarks:**

The Public Remarks may only contain a description of the property, its features, its location or community, specific terms to or exclusions from a sale (or lease). All text must be entered in the English language ONLY. The following are NOT allowed to appear in the property description: Gate/Alarm Codes, Lockbox Combo, FSBO, Vacant, Occupied, Open House Information, Showing Instructions, Email Addresses, Website Addresses, Phone Numbers, Agent, Assistant, Co-Lister or Owner Names, or any language that violates Fair Housing and HUD Guidelines.

Exclusions:**Inclusions:****Virtual Tour URL Unbranded (NO Agent/Broker Information):**

The Virtual Tour Field shall contain ONLY a live link to a Virtual Tour of the property. The Virtual Tour may not include such things as: agent/broker photos, agent/broker names, phone numbers, web site addresses, email addresses or advertising other than about the property. No messages or solicitations of any kind. Begin your URL with HTTP:// or HTTPS://. For example http://www.virtualltour.com/etc.

Syndication Remarks & Branded Virtual Tour**Syndication Remarks:**

Syndication Remarks may contain information intended specifically for the consumers; this includes contact and other non-confidential information. Syndication Remarks is used in place of the Property Description for syndication display. If left blank during input, syndication websites will continue to receive the text you place in the "Property Description" field.

Virtual Tour URL Branded (Agent/Broker Information):

This Virtual Tour may include Agent/Office branding and will only be used in our Syndication data feeds. Begin your URL with HTTP:// or HTTPS://. For example http://www.virtualltour.com/etc.

Features/Land

Features:

*Utilities: ☐ Cable Available ☐ Cable Connected ☐ Cable Not Available ☐ Electricity Available ☐ Electricity Connected ☐ Electricity Not Available ☐ Natural Gas Available ☐ Natural Gas Connected ☐ Natural Gas Not Available ☐ None ☐ Other ☐ Phone Available ☐ Phone Connected ☐ Phone Not Available ☐ Propane ☐ See Remarks ☐ Sewer Available ☐ Sewer Connected ☐ Sewer Not Available ☐ Underground Utilities ☐ Water Available ☐ Water Connected ☐ Water Not Available View: ☐ Bridge(s) ☐ Canal ☐ Courtyard ☐ Golf Course ☐ Lake ☐ Neighborhood ☐ None ☐ Pasture ☐ Pond ☐ Pool ☐ River ☐ Trees/Woods ☐ Water Community Features: ☐ Biking ☐ BLM/National Forest ☐ Curbs ☐ Dog Park ☐ Fishing ☐ Golf ☐ Gutters ☐ Hiking ☐ Hunting ☐ Lake ☐ Park ☐ Preserve/Public Land ☐ Rural ☐ Sidewalks ☐ Stable(s) ☐ Storm Drains ☐ Street Lights ☐ Suburban ☐ Urban Road Frontage Type: ☐ Alley ☐ City Street ☐ Country Road ☐ County Road ☐ Highway ☐ Private Road	Road Surface Type: ☐ Alley Paved ☐ Grave ☐ Maintained ☐ Not Maintained ☐ Paved ☐ Unpaved Sewer: ☐ None ☐ Other ☐ Private Sewer ☐ Public Sewer ☐ Septic Type Unknown ☐ Shared Septic ☐ Unknown ☐ Mechanical Water Source: ☐ None ☐ Other ☐ Private ☐ Public ☐ See Remarks ☐ Well Lot Features: ☐ 0-1 Unit/Acre ☐ 2-5 Units/Acre ☐ 6-10 Units/Acre ☐ 11-15 Units/Acre ☐ 16-20 Units/Acre ☐ 21-25 Units/Acre ☐ 26-30 Units/Acre ☐ 31-35 Units/Acre ☐ 36-40 Units/Acre ☐ Agricultural ☐ Agricultural - Dairy ☐ Agricultural - Other ☐ Agricultural - Row/Crop ☐ Agricultural - Tree/Orchard ☐ Back Yard ☐ Corner Lot ☐ Cul-De-Sac ☐ Front Yard ☐ Garden ☐ Irregular Lot ☐ Landscaped ☐ Lawn ☐ No Landscaping ☐ On Golf Course ☐ Pasture ☐ Patio Home ☐ Paved ☐ Ranch ☐ Secluded ☐ Sprinkler System ☐ Sprinklers Drip System ☐ Treed Lot ☐ Utilities - Overhead ☐ Yard ☐ Zero Lot Line	Disclosures: ☐ 3rd Party Rights ☐ Bankruptcy ☐ Cautions Call Agent ☐ CC And R's ☐ Easements ☐ Environmental Restrictions ☐ Exclusions Call Agent ☐ Flood Insurance Required ☐ Flood Zone ☐ Historical ☐ Home Warranty ☐ Homeowners Association ☐ Incorporated ☐ Manufactured Homes Allowed ☐ Mineral Rights ☐ Principal Is RE Licensed ☐ Property Report ☐ REAP Waterfront Features: ☐ Across the Road from Lake/Ocean ☐ Beach Access ☐ Beach Front ☐ Fishing in Community ☐ Includes Dock ☐ Lake ☐ Lake Front ☐ Lake Privileges ☐ Navigable Water ☐ Pond ☐ River Front ☐ Waterfront With Home Across Road Current Financing: ☐ Assumable ☐ Contract ☐ Conventional ☐ Existing Bonds ☐ Fannie Mae ☐ FHA ☐ FHA 203(b) ☐ FHA 203(k) ☐ Freddie Mac ☐ Government Loan ☐ None ☐ Other ☐ Private ☐ USDA ☐ VA ☐ VA No Loan ☐ VA No No Loan	Electric: ☐ 220 Volts ☐ 220 Volts For Spa ☐ 220 Volts in Garage ☐ 220 Volts in Kitchen ☐ 220 Volts in Laundry ☐ 220 Volts in Workshop ☐ 220V Other - See Remarks ☐ 440 Volts ☐ Electricity - On Property ☐ Electricity - Unknown Electricity Provided By: ☐ Beauregard ☐ Cleco ☐ Entergy ☐ Jeff Davis ☐ Other
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Features/Land (continued)

Land Information:

Tax Lot:	*Zoning:	Tax Map Number:
Tax Block:	Tax Tract Number:	Tax Parcel Letter:
Lot Size Dimensions:	Tax Census Tract:	Zoning Description:
Tract Map: ☐ Final ☐ Pending ☐ None		Tax Tract:
Assessments: ☐ Buyer to Assume ☐ Buyer to Verify ☐ CFD/Mello-Roos ☐ None ☐ Seller to Pay ☐ Sewer Assessments ☐ Sewer Bonds ☐ Special Assessments ☐ Unknown		

Special Assessments

Additional Land Information:

Cleared:	Soil Type:	Topography:
Current Geological Report? ☐ Yes ☐ No	Ingress/Egress:	Trees:
Elevation:	Survey: ☐ Buyer Pays ☐ Seller Pays ☐ Corners Marked ☐ Survey Done	
Fencing: ☐ Barbed Wire ☐ Block ☐ Brick ☐ Chain Link ☐ Cross Fenced ☐ Electric ☐ Invisible ☐ Livestock ☐ Masonry ☐ None ☐ Partial ☐ Privacy ☐ Redwood ☐ Security ☐ Split Rail ☐ Stone ☐ Stucco Wall ☐ Vinyl ☐ Wire ☐ Wood ☐ Wrought Iron		

Distance To:

Water:	Sewer:	Gas:	Electric:
Phone Serv:	Street:	Schools:	Bus:
Shopping:	Freeway:	Place of Worship:	

Present/Potential Use:

Current Use:	☐ Agribultural ☐ Church ☐ Commercial ☐ Horses	☐ Improved ☐ Industrial ☐ Investment ☐ Multi-Family	☐ Parking Lot ☐ Place of Worship ☐ Recreational ☐ Residential	☐ See Remarks ☐ Storage ☐ Unimproved
Possible Use:	☐ Agribultural ☐ Buyer to Verify ☐ Church ☐ Commercial	☐ Horses ☐ Improved ☐ Industrial ☐ Investment	☐ Multi-Family ☐ Parking Lot ☐ Place of Worship ☐ Recreational	☐ Residential ☐ See Remarks ☐ Storage

Useable Land Percent:

Current Use Comments:

Possible Use Comments:

Infrastructure:

Improvements:

Water Well? ☐ Yes ☐ No	Well Depth (ft):	Water Table Depth (ft):	Well Hole Size:
Well Pump Horsepower:	Well Gallons/min:	Well Report? ☐ Yes ☐ No	
Water Body Name:			

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Features/Land (continued)				
Lease/Fees:				
HOA Name:		HOA Phone:		Ext:
HOA Fee:	HOA Fee Frequency: ☐ Annually ☐ Monthly ☐ Quarterly ☐ Semi-Annually			
HOA Management Name:				
Land Lease Amount:		per: ☐ Annually ☐ Monthly		
Land Lease Expiration:				
Analysis/Terms				
Analysis & Tax:				
Improvements:		,% of Value:		
Personal Prop Amt:		,% of Value:		
Land Value:		,% of Value:		
Tax Annual Amt:		Tax Rate Total:		
Tax Rate:	Tax Year:		Tax Area:	
Terms:				
Listing Terms: ☐ 1031 Exchange ☐ Cash ☐ Cash To Existing Loan ☐ Cash to New Loan ☐ Contract ☐ Conventional ☐ Fannie Mae ☐ FHA ☐ FHA 203(b) ☐ FHA 203(k) ☐ Freddie Mac ☐ Government Loan ☐ Land Use Fee ☐ Lease Back ☐ Lease Option ☐ Lien Release ☐ Non-Smoking Premises ☐ Owner May Carry ☐ Owner Pay Points ☐ Owner Survey ☐ Owner Will Carry ☐ Private Financing Available ☐ Relocation Property ☐ Subject To Court ☐ Subject To Other ☐ Submit ☐ Subordinate ☐ Trade ☐ Trust Conveyance ☐ Trust Deed ☐ USDA Loan ☐ VA Loan ☐ VA No Loan ☐ VA No No Loan				
Office & MLS				
Listing Information:				
*Dual Variable Compensation? ☐ Yes ☐ No				
*Listing Service:		Start Showing Date:		Sign on Property?
☐ Full Service ☐ Limited Service				☐ Yes ☐ No
*Listing Agreement: ☐ Exclusive Right To Sell ☐ Open ☐ Exclusive Right With Exception ☐ Seller Reserved				
Contingency:				
Occupant Information:				
*Showing Contact Type: ☐ Agent ☐ None ☐ Occupant ☐ Other ☐ Owner ☐ Property Manager ☐ See Remarks				
Showing Contact Name:		Showing Contact Phone:		Ext:
Showing Information:				
Owner Name:				
*Showing Instructions:				
*Showing Requirements:				
☐ 24 Hour Notice ☐ Appointment Only ☐ Call Listing Agent ☐ Call Listing Office ☐ Call Manager	☐ Call Owner ☐ Call Tenant ☐ Combination Lock Box ☐ Day Sleeper ☐ Do Not Show	☐ Email Listing Agent ☐ Key In Office ☐ Lockbox ☐ No Lockbox ☐ No Sign	☐ Occupied ☐ Pet(s) on Premises ☐ Restricted Hours ☐ Security System ☐ See Remarks	☐ Showing Service ☐ Text Listing Agent ☐ To Be Built ☐ Under Construction

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Office & MLS (continued)

Contact Information:

Other Phone Description:	Other Phone Number:	Ext:
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*Preferred Order of Contact — Select up to 6 contact options using the numbers 1 to 6 to specify the order.

_____ Agent Cell Ph	_____ Agent Pager Ph	_____ Co-Agent Direct Ph	_____ Co-Agent Text Message	_____ Office Ph
_____ Agent Direct Ph	_____ Agent Text Message	_____ Co-Agent Email	_____ Co-Agent Toll Free	_____ Other
_____ Agent Email	_____ Agent Toll Free	_____ Co-Agent Fax	_____ Co-Agent Voice Mail	
_____ Agent Fax	_____ Agent Voice Mail	_____ Co-Agent Home Ph	_____ Offers Email	
_____ Agent Home Ph	_____ Co-Agent Cell Ph	_____ Co-Agent Pager Ph	_____ Office Fax	

Private Remarks:

MLS:

Ad Number:

Before selecting "No" on any of the below options written authorization from the seller is required.

*Internet Entire Listing Display? ☐ Yes ☐ No *Internet Address Display? ☐ Yes ☐ No*Internet Consumer Comment? ☐ Yes ☐ No *Internet Automated Valuation Display? ☐ Yes ☐ No*Neighborhood Market Report Seller Participant? ☐ Yes ☐ No

Agent Information:

List Agent MLS ID: C0-List Agent MLS ID:

List Team ID: C0-List Team ID:

Offers Email: List Agent Email Confidential:

Photographer MLS ID:

Open House

Open House #1:

**Date: **Time: _____ ☐ AM ☐ PM to _____ ☐ AM ☐ PM

**Showing Agent:	**Attended: ☐ Agent ☐ Seller ☐ Unattended	Refreshments:	Drawing? ☐ Yes ☐ No
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Open House Type: ☐ Broker ☐ Office ☐ Public ☐ Virtual Public ☐ Virtual Broker

Virtual Open house URL:

Comments: *Active? ☐ Yes ☐ No

Open House #2:

**Date: **Time: _____ ☐ AM ☐ PM to _____ ☐ AM ☐ PM

**Showing Agent:	**Attended: ☐ Agent ☐ Seller ☐ Unattended	Refreshments:	Drawing? ☐ Yes ☐ No
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Open House Type: ☐ Broker ☐ Office ☐ Public ☐ Virtual Public ☐ Virtual Broker

Virtual Open house URL:

Comments: *Active? ☐ Yes ☐ No

Open House #3:

**Date: **Time: _____ ☐ AM ☐ PM to _____ ☐ AM ☐ PM

**Showing Agent:	**Attended: ☐ Agent ☐ Seller ☐ Unattended	Refreshments:	Drawing? ☐ Yes ☐ No
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Open House Type: ☐ Broker ☐ Office ☐ Public ☐ Virtual Public ☐ Virtual Broker

Virtual Open house URL:

Comments: *Active? ☐ Yes ☐ No

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Open House (continued)

Open House #4:

**Date:		**Time: _____ ☐ AM ☐ PM		to _____ ☐ AM ☐ PM	
**Showing Agent:		**Attended: ☐ Agent ☐ Seller ☐ Unattended		Refreshments:	
				Drawing? ☐ Yes ☐ No	
Open House Type: ☐ Broker ☐ Office ☐ Public ☐ Virtual Public ☐ Virtual Broker					
Virtual Open house URL:					
Comments:					*Active? ☐ Yes ☐ No

State License - Listing Agent

Listing Agent information:

*First Name:	*Last Name:
List Agent State License Number:	
Co-Listing Agent information:	
*First Name:	*Last Name:
Co-List Agent State License Number:	

Listing Agent

Listing Agent information:

*First Name:	*Last Name:	
Agent Direct Office Phone:	Ext:	Agent Cell Phone:
Agent Home Phone:	Ext:	Agent Fax:
Agent Toll Free Phone:	Ext:	Agent Pager:
Agent Voicemail:	Ext:	
Office Name:		
Office Phone:	Ext:	Office Fax:
Agent Email Address:	State License Number:	
Co-Listing Agent information:		
*First Name:	*Last Name:	
Agent Direct Office Phone:	Ext:	Agent Cell Phone:
Agent Home Phone:	Ext:	Agent Fax:
Agent Toll Free Phone:	Ext:	Agent Pager:
Agent Voicemail:	Ext:	
Office Name:		
Office Phone:	Ext:	Office Fax:
Agent Email Address:	Co-LA State License Number:	

Buyer Agent

Buyer Agent/Office information:

*First Name:	*Last Name:
Office Name:	State License Number:
Co-Buyer Agent/Office information:	
*First Name:	*Last Name:
Office Name:	State License Number:

Signatures

*Agent Signature:	Date:
*Sellers Signature:	Date:
**Broker/Participant's Signature:	Date:
*Sellers Signature:	Date: