

Residential

MLS Data Listing Input Form

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Status

*Listing Status: ☐ Active (Property is open to offers and IS available for showings)

Basics

Listing Information:

*List Price:

List Price Low:

*Parcel Number/Tax ID:

One Time Listing YN? ☐ Yes ☐ No

Additional Parcels? ☐ Yes ☐ No

*Listing Contract Date:

Additional Parcels (Separated By Comma):

*Expiration Date:

Seller Consider Concessions? ☐ Yes ☐ No

*Legal Description:

Tax Lot:

Tax Block:

Zoning Code:

Flood Zone Classification:
☐ A ☐ AR ☐ B, X (shaded)
☐ AE, A1-A30 ☐ A99 ☐ C, X (unshaded)
☐ AH ☐ V ☐ D
☐ AO ☐ VE, V1-V30

Flood Zone Source:
☐ FEMA
☐ Elevation Certificate
☐ LSU AG
☐ Other

Zoning Type:
☐ Agricultural ☐ Open
☐ Commercial ☐ Other
☐ Industrial ☐ Residential
☐ MultiUse ☐ See Remarks

Parish/City/Subdivision:

*Parish/County:

*City:

Subdivision:

Address Information:

*Street #:

Str Number Ext:

Str Direction Prefix: ☐ East ☐ North ☐ Northeast ☐ Northwest ☐ South ☐ Southeast ☐ Southwest ☐ West

*Street Name:

Str Suffix: ☐ Alley ☐ Cove ☐ Highway ☐ Parkway ☐ Point ☐ Terrace ☐ None
☐ Avenue ☐ Cut / Cutoff ☐ Interstate ☐ Pass / Bypass ☐ Rise ☐ Trace ☐ Other
☐ Boulevard ☐ Drive ☐ Island ☐ Pathway ☐ Road ☐ Trail
☐ Causeway ☐ Expressway ☐ Lane ☐ Pike ☐ Run ☐ Turnpike
☐ Circle ☐ Freeway ☐ Loop ☐ Place ☐ Square ☐ Walk
☐ Court ☐ Heights ☐ Mall ☐ Plaza ☐ Street ☐ Way

Str Suffix Modifier:

Str Direction Suffix: ☐ E ☐ N ☐ NE ☐ NW ☐ S ☐ SE ☐ SW ☐ W

Unit #:

*State:

*Postal Code:

Postal Code +4:

*City Limits: ☐ Yes ☐ No

Country:

*Directions:

School Information:

School District:

High School:

High School Other:

Middle or Junior School:

Middle or Junior School Other:

Elementary School:

Elementary School Other:

Basic Information:

Ownership:

*Land Lease? ☐ Yes ☐ No

Land Lease Amount:

Land Lease Frequency: ☐ Annually ☐ Monthly

*Structure Type: ☐ Cabin ☐ Flex ☐ Industrial ☐ Mixed Use ☐ Office ☐ Townhouse
☐ Dock ☐ Hotel/Motel ☐ Manufactured ☐ Multi Family ☐ Quadruplex ☐ Triplex
☐ Duplex ☐ House ☐ House ☐ None ☐ Retail ☐ Warehouse

*Common Interest: ☐ Community Apartment ☐ None ☐ Stock Cooperative
☐ Condominium ☐ Planned Development ☐ Timeshare

*Property Sub Type: ☐ Boat Slip ☐ Condominium ☐ Manufactured on Land ☐ Single Family Residence ☐ Townhouse
☐ Cabin ☐ Deeded Parking ☐ Own Your Own ☐ Stock Cooperative ☐ Triplex
☐ Camp ☐ Duplex ☐ Patio Homes ☐ Studio
☐ Commercial/Residential ☐ Loft ☐ Quadruplex ☐ Timeshare

*Year Built:

*Year Built Source: ☐ Appraiser ☐ Assessor ☐ Builder ☐ Estimated ☐ Other ☐ Public Records ☐ See Remarks ☐ Seller

Year Built Effective:

*Baths Full:

*Baths 3/4:

*Baths 1/2:

*Beds Total:

*Living Area (sf):

*Living Area Source: ☐ Appraiser ☐ Assessor ☐ Estimated ☐ Other ☐ Public Records

*Lot Size Area:

*Lot Size Units: ☐ Acres ☐ Square Feet

*Lot Size Dimensions:

*Lot Dimensions Source: ☐ Appraiser ☐ Builder ☐ GIS Calculated ☐ Other ☐ Plans ☐ See Remarks ☐ Taped
☐ Assessor ☐ Estimated ☐ Not Taped ☐ Owner ☐ Public Records ☐ Survey

*Garage Spaces:

*# of Units:

*Total Area (sf):

Builder Name:

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Basic Information (continued):

Number of Units In Community:		Property Attached? ☐ Yes ☐ No		*HOA? ☐ Yes ☐ No		*Senior Community? ☐ Yes ☐ No	
Security District? ☐ Yes ☐ No		Vacation Rental Permitted?: ☐ Yes ☐ No		Lease Considered? ☐ Yes ☐ No			
Levels: ☐ Multi/Split ☐ One ☐ Three Or More ☐ Two		*Stories Total:		Below Grade (sf):		New Construction? ☐ Yes ☐ No	
Special Listing Conditions: ☐ Standard ☐ Auction ☐ Bankruptcy Property		☐ Conservatorship ☐ HUD Owned ☐ In Foreclosure		☐ Notice Of Default ☐ Real Estate Owned ☐ Short Sale		☐ Third Party Approval ☐ Trust	

Description

Public Remarks:

The Public Remarks may only contain a description of the property, its features, its location or community, specific terms to or exclusions from a sale (or lease). All text must be entered in the English language ONLY. The following are NOT allowed to appear in the property description: Gate/Alarm Codes, Lockbox Combo, FSBO, Vacant, Occupied, Open House Information, Showing Instructions, Email Addresses, Website Addresses, Phone Numbers, Agent, Assistant, Co-Lister or Owner Names, or any language that violates Fair Housing and HUD Guidelines.

Exclusions:

Inclusions:

Virtual Tour URL Unbranded (NO Agent/Broker Information):

The Virtual Tour Field shall contain ONLY a live link to a Virtual Tour of the property. The Virtual Tour may not include such things as: agent/broker photos, agent/ broker names, phone numbers, web site addresses, email addresses or advertising other than about the property. No messages or solicitations of any kind. Begin your URL with HTTP:// or HTTPS://. For example http://www.virtualtour site.com/etc.

Syndication Remarks & Branded Virtual Tour

Syndication Remarks:

Syndication Remarks may contain information intended specifically for the consumers; this includes contact and other non-confidential information. Syndication Remarks is used in place of the Property Description for syndication display. If left blank during input, syndication websites will continue to receive the text you place in the "Property Description" field.

Virtual Tour URL Branded (Agent/Broker Information):

This Virtual Tour may include Agent/Office branding and will only be used in our Syndication data feeds. Begin your URL with HTTP:// or HTTPS://. For example http://www.virtualtour site.com/etc.

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Rooms					
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
*Type:	Dimension 1:	Dimension 2:	*Ceiling Height:	*Floor:	*Level:
Features					
Interior Features: ☐ Attic Fan ☐ Balcony ☐ Bar ☐ Bathtub ☐ Beamed Ceilings ☐ Built-in Features ☐ Cathedral Ceiling(s) ☐ Ceiling Fan(s) ☐ Ceramic Counters ☐ Coffered Ceiling(s) ☐ Corian Counters ☐ Crown Molding ☐ Dry Bar ☐ Elevator ☐ Formica Counters ☐ Granite Counters ☐ High Ceilings ☐ In-Law Floorplan ☐ Intercom ☐ Kitchen Island ☐ Kitchen Open to Family Room ☐ Kitchenette ☐ Laminate Counters ☐ Living Room Balcony ☐ Open Floorplan ☐ Pantry ☐ Pull Down Stairs to Attic ☐ Recessed Lighting ☐ Remodeled Kitchen ☐ Shower ☐ Shower in Tub ☐ Stair Climber ☐ Stone Counters ☐ Storage ☐ Tile Counters ☐ Tray Ceiling(s) ☐ Vacuum Central ☐ Wet Bar ☐ Wired for Data ☐ Wired for Sound	*Cooling: ☐ Ceiling Fans ☐ Central Air ☐ One ☐ Electric ☐ Multi Units ☐ ENERGY STAR Qualified Equipment ☐ High Efficiency ☐ Humidity Control ☐ None ☐ SEER Rated 13-15 ☐ SEER Rated 16+ ☐ Wall/Window Unit(s) *Heating: ☐ Baseboard ☐ Butane ☐ Central ☐ Electric ☐ ENERGY STAR Qualified Equipment ☐ Fireplace(s) ☐ Floor Furnace ☐ Forced Air ☐ Heat Pump ☐ High Efficiency ☐ Humidity Control ☐ Natural Gas ☐ None ☐ Pellet Stove ☐ Propane ☐ Radiant ☐ Solar ☐ Space Heater ☐ Wall Furnace ☐ Wood ☐ Wood Stove ☐ Window Unit(s) Accessibility Features: ☐ Accessible Elevator Installed ☐ Adaptable For Elevator ☐ Customized Wheelchair Accessible ☐ Disability Features ☐ Doors - Swing In ☐ Grab Bars In Bathroom(s) ☐ Lowered Light Switches ☐ None	Accessibility Features continued: ☐ Other ☐ Ramp - Main Level ☐ See Remarks *Appliances: ☐ 6 Burner Stove ☐ Barbecue ☐ Built-In Range ☐ Convection Oven ☐ Dishwasher ☐ Disposal ☐ Double Oven ☐ Electric Cooktop ☐ Electric Oven ☐ Electric Range ☐ Electric Water Heater ☐ ENERGY STAR Qualified Appliances ☐ ENERGY STAR Qualified Water Heater ☐ Free-Standing Range ☐ Freezer ☐ Gas & Electric Range ☐ Gas Cooktop ☐ Gas Oven ☐ Gas Range ☐ Gas Water Heater ☐ High Efficiency Water Heater ☐ Ice Maker ☐ Instant Hot Water ☐ Microwave ☐ None ☐ Portable Dishwasher ☐ Range Hood ☐ Recirculated Exhaust Fan ☐ Refrigerator ☐ Self Cleaning Oven ☐ Solar Hot Water ☐ Tankless Water Heater ☐ Trash Compactor ☐ Vented Exhaust Fan ☐ Warming Drawer ☐ Water Heater ☐ Water Line to Refrigerator ☐ Water Purifier ☐ Water Softener	Bathroom Features: ☐ Bathtub ☐ Closet in bathroom ☐ Corian Counters ☐ Double sinks in bath(s) ☐ Double Sinks In Master Bath ☐ Dual shower heads (or Multiple) ☐ Exhaust fan(s) ☐ Formica Counters ☐ Granite Counters ☐ Heated Floor ☐ Hollywood Bathroom (Jack&Jill) ☐ Jetted Tub ☐ Laminate Counters ☐ Linen Closet/Storage ☐ Privacy toilet door ☐ Quartz Counters ☐ Remodeled ☐ Separate tub and shower ☐ Shower ☐ Shower in Tub ☐ Soaking Tub ☐ Stone Counters ☐ Tile Counters ☐ Upgraded ☐ Vanity area ☐ Walk-in shower *Laundry: ☐ Dryer Included ☐ Electric Dryer Hookup ☐ Gas & Electric Dryer Hookup ☐ Gas Dryer Hookup ☐ In Carport ☐ In Closet ☐ In Garage ☐ In Kitchen ☐ Individual Room ☐ Inside ☐ None ☐ Outside ☐ See Remarks ☐ Stackable ☐ Washer Hookup ☐ Washer Included		

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Interior Features (Continued)

*Fireplace: ☐ Blower Fan ☐ Electric ☐ Free Standing ☐ Gas ☐ None ☐ Outside ☐ Patio ☐ Pellet Stove ☐ Propane ☐ See Through ☐ Two Way ☐ Wood Burning ☐ Wood Stove Insert Kitchen Features: ☐ Butler's Pantry ☐ Corian Counters ☐ Formica Counters ☐ Granite Counters ☐ Kitchen Island ☐ Kitchen Open to Family Room ☐ Kitchenette ☐ Laminated Counters ☐ Quartz Counters ☐ Remodeled Kitchen ☐ Self-closing cabinet doors ☐ Self-closing drawers ☐ Stone Counters ☐ Tile Counters ☐ Utility sink ☐ Walk-In Pantry	Eating Area: ☐ Breakfast Counter / Bar ☐ Breakfast Nook ☐ Dining Room ☐ Family Kitchen ☐ In Family Room ☐ In Kitchen ☐ In Living Room ☐ Separated Electric: ☐ 220 Volts ☐ 220 Volts For Spa ☐ 220 Volts in Garage ☐ 220 Volts in Kitchen ☐ 220 Volts in Laundry ☐ 220 Volts in Workshop ☐ 220V Other - See Remarks ☐ 440 Volts ☐ Electricity - On Property ☐ Electricity - Unknown Electricity Provided by: ☐ Ashley-Chicot Electric ☐ Claiborne Electric ☐ Concordia Electric ☐ Dixie Electric ☐ Northeast Louisiana Power ☐ Panola-Harrison Electric ☐ Pointe Coupee Electric ☐ South Louisiana Electric ☐ Southwest Louisiana Electric	Electricity Provided by: ☐ Southeastern Electric ☐ Washington-St. Tammany Electric ☐ Beauregard ☐ Cleco ☐ Entergy ☐ Jeff Davis ☐ Other Gas Provided by: ☐ Atmos ☐ Baker Utility System ☐ Carencro Gas System ☐ CenterPoint Energy ☐ City of Alexandria ☐ City of Denham Springs ☐ City of Eunice ☐ City of Gonzales ☐ City of Livingston ☐ City of Zachary ☐ East Baton Rouge Parish Gas Utility ☐ Entergy ☐ None ☐ Other (Small town services) ☐ Plaquemine City ☐ South Coast Gas Co ☐ Town of Franklinton ☐ Town of Walker ☐ Village of Hornbeck	*Utilities: ☐ Cable Available ☐ Cable Connected ☐ Cable Not Available ☐ Electricity Available ☐ Electricity Connected ☐ Electricity Not Available ☐ Natural Gas Available ☐ Natural Gas Connected ☐ Natural Gas Not Available ☐ None ☐ Other ☐ Phone Available ☐ Phone Connected ☐ Phone Not Available ☐ Propane ☐ See Remarks ☐ Sewer Available ☐ Sewer Connected ☐ Sewer Not Available ☐ Underground Utilities ☐ Water Available ☐ Water Connected ☐ Water Not Available
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Exterior Features

*Pool Features: ☐ Above Ground ☐ Association ☐ Community ☐ Diving Board ☐ Exercise Pool ☐ Fenced ☐ Fiberglass ☐ Filtered ☐ Gas Heat ☐ Gunite ☐ Heated ☐ In Ground ☐ Indoor ☐ Lap ☐ None ☐ Pool Cover ☐ Private ☐ Salt Water ☐ Solar Heat ☐ Tile ☐ Vinyl ☐ Waterfall Spa Features: ☐ Above Ground ☐ Bath ☐ Fiberglass ☐ Gunite ☐ Heated ☐ In Ground ☐ None ☐ Private ☐ See Remarks ☐ Solar Heated ☐ Vinyl	*Common Walls: ☐ 1 Common Wall ☐ 2+ Common Walls ☐ End Unit ☐ No Common Walls ☐ No One Above ☐ No One Below Patio and Porch Features: ☐ Brick ☐ Concrete ☐ Covered ☐ Deck ☐ Enclosed ☐ Front Porch ☐ None ☐ Patio ☐ Patio Open ☐ Porch ☐ Rear Porch ☐ Screened ☐ Screened Porch ☐ Slab ☐ Stone ☐ Tile ☐ Wood ☐ Wrap Around Architectural Style: ☐ Acadian ☐ Bungalow ☐ Camp ☐ Cape Cod ☐ Colonial ☐ Farmhouse ☐ Contemporary ☐ Cottage ☐ Craftsman ☐ Custom Built ☐ English	Architectural Style continued: ☐ French ☐ Georgian ☐ Log ☐ Mediterranean ☐ Mid Century Modern ☐ Modern ☐ Ranch ☐ See Remarks ☐ Shotgun ☐ Spanish ☐ Traditional ☐ Tudor ☐ Victorian View: ☐ Bridge(s) ☐ Canal ☐ Courtyard ☐ Golf Course ☐ Lake ☐ Neighborhood ☐ None ☐ Pasture ☐ Pond ☐ Pool ☐ River ☐ Trees/Woods ☐ Water Door Features: ☐ Atrium Doors ☐ Double Door Entry ☐ ENERGY STAR Qualified Doors ☐ French Doors ☐ Insulated Doors ☐ Mirror Closet Door(s) ☐ Panel Doors	Door Features continued: ☐ Service Entrance ☐ Sliding Doors ☐ Storm Door(s) Fencing: ☐ Barbed Wire ☐ Block ☐ Brick ☐ Chain Link ☐ Cross Fenced ☐ Electric ☐ Invisible ☐ Livestock ☐ Masonry ☐ None ☐ Partial ☐ Privacy ☐ Redwood ☐ Security ☐ Split Rail ☐ Stone ☐ Stucco Wall ☐ Vinyl ☐ Wire ☐ Wood ☐ Wrought Iron Construction Materials: ☐ Aluminum Siding ☐ Asphalt ☐ Block ☐ Blown-In Insulation ☐ Brick ☐ Brick Veneer ☐ Cedar ☐ Cellulose Insulation
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Exterior Features (Continued)

Construction Materials cont:

- ☐ Concrete
- ☐ Drywall Walls
- ☐ Fiberglass Siding
- ☐ Flagstone
- ☐ Frame
- ☐ Hardboard
- ☐ HardiPlank Type
- ☐ Log
- ☐ Log Siding
- ☐ Masonite
- ☐ Metal Siding
- ☐ Other
- ☐ Plaster
- ☐ Redwood Siding
- ☐ Shake Siding
- ☐ Shingle Siding
- ☐ Spray Foam Insulation
- ☐ Steel
- ☐ Steel Siding
- ☐ Stone
- ☐ Stone Veneer
- ☐ Stucco
- ☐ Synthetic Stucco
- ☐ Unknown
- ☐ Vertical Siding
- ☐ Vinyl Siding
- ☐ Wood Siding

Roof:

- ☐ Asbestos Shingle
- ☐ Seal Tab
- ☐ Asphalt
- ☐ Composition
- ☐ Concrete
- ☐ Copper
- ☐ Flat
- ☐ Foam
- ☐ Metal
- ☐ Mixed
- ☐ None
- ☐ Other
- ☐ Ridge Vents
- ☐ Shake
- ☐ Shingle
- ☐ Slate
- ☐ Spanish Tile
- ☐ Stone
- ☐ Synthetic
- ☐ Tar/Gravel
- ☐ Tile
- ☐ Wood

***Lot Features:**

- ☐ Agricultural
- ☐ Agricultural - Dairy
- ☐ Agricultural - Other
- ☐ Agricultural - Row/Crop
- ☐ Agricultural - Tree/Orchard
- ☐ Back Yard
- ☐ Corner Lot
- ☐ Cul-De-Sac
- ☐ Front Yard
- ☐ Garden
- ☐ Irregular Lot
- ☐ Landscaped
- ☐ Lawn
- ☐ No Landscaping
- ☐ On Golf Course
- ☐ Pasture
- ☐ Patio Home

***Lot Features:**

- ☐ Paved
- ☐ Ranch
- ☐ Secluded
- ☐ Sprinkler System
- ☐ Sprinklers Drip System
- ☐ Treed Lot
- ☐ Utilities - Overhead
- ☐ Yard
- ☐ Zero Lot Line

Community Features:

- ☐ Biking
- ☐ BLM/National Forest
- ☐ Curbs
- ☐ Dog Park
- ☐ Fishing
- ☐ Golf
- ☐ Gutters
- ☐ Hiking
- ☐ Hunting
- ☐ Lake
- ☐ Park
- ☐ Preserve/Public Land
- ☐ Rural
- ☐ Sidewalks
- ☐ Stable(s)
- ☐ Storm Drains
- ☐ Street Lights
- ☐ Suburban
- ☐ Urban

Road Frontage Type:

- ☐ Alley
- ☐ City Street
- ☐ Country Road
- ☐ County Road
- ☐ Highway
- ☐ Private Road

Road Surface Type:

- ☐ Alley Paved
- ☐ Gravel
- ☐ Maintained
- ☐ Not Maintained
- ☐ Paved
- ☐ Unpaved

Disclosures:

- ☐ 3rd Party Rights
- ☐ Bankruptcy
- ☐ Cautions Call Agent
- ☐ CC And R's
- ☐ Easements
- ☐ Environmental Restrictions
- ☐ Exclusions Call Agent
- ☐ Flood Insurance Required
- ☐ Flood Zone
- ☐ Historical
- ☐ Home Warranty
- ☐ Homeowners Association
- ☐ Incorporated
- ☐ Manufactured Homes Allowed
- ☐ Mineral Rights
- ☐ Principal Is RE Licensed
- ☐ Property Report
- ☐ REAP

Exterior Features:

- ☐ Awning(s)
- ☐ Barbecue Private
- ☐ Boat Lift
- ☐ Boat Slip
- ☐ Corral
- ☐ Dock Private
- ☐ Lighting
- ☐ Pier
- ☐ Rain Gutters
- ☐ Satellite Dish
- ☐ Stable
- ☐ TV Antenna

Security Features:

- ☐ 24 Hour Security
- ☐ Automatic Gate
- ☐ Carbon Monoxide Detector(s)
- ☐ Card/Code Access
- ☐ Closed Circuit Camera(s)
- ☐ Fire and Smoke Detection System
- ☐ Fire Rated Drywall
- ☐ Fire Sprinkler System
- ☐ Firewall(s)
- ☐ Gated Community
- ☐ Security Lights
- ☐ Security System
- ☐ Smoke Detector(s)
- ☐ Window Bars
- ☐ Wired for Alarm System

Foundation Details:

- ☐ Block
- ☐ Brick/Mortar
- ☐ Combination
- ☐ Concrete Perimeter
- ☐ None
- ☐ Permanent
- ☐ Pier Jacks
- ☐ Pillar/Post/Pier
- ☐ Raised
- ☐ See Remarks
- ☐ Slab
- ☐ Stacked Block
- ☐ Stone
- ☐ Tie Down

Property Condition:

- ☐ Additions/Alterations
- ☐ Building Permit
- ☐ Fixer
- ☐ New Construction
- ☐ Repairs Cosmetic
- ☐ Repairs Major
- ☐ Turnkey
- ☐ Under Construction
- ☐ Updated/Remodeled

Other Structures:

- ☐ Airplane Hangar
- ☐ Boat House
- ☐ Barn(s)
- ☐ None
- ☐ Gazebo
- ☐ Outdoor Kitchen
- ☐ Greenhouse
- ☐ Guest House
- ☐ Guest House Attached
- ☐ Guest House Detached
- ☐ Outbuilding
- ☐ Sauna Private
- ☐ Second Garage
- ☐ Second Garage Attached
- ☐ Second Garage Detached
- ☐ Shed(s)
- ☐ Storage
- ☐ Workshop

Exterior Features (Continued)			
Parking: ☐ Asphalt ☐ Parking Lot ☐ Assigned ☐ Attached Carport ☐ Built-In Storage ☐ Carport ☐ Circular Driveway ☐ Concrete ☐ Converted Garage ☐ Covered ☐ Deck ☐ Detached Carport ☐ Driveway ☐ Driveway Blind ☐ Garage ☐ Garage - Single Door ☐ Garage - Three Door ☐ Garage - Two Door ☐ Garage Door Opener ☐ Garage Faces Front ☐ Garage Faces Rear ☐ Garage Faces Side ☐ Golf Cart Garage ☐ Heated Garage ☐ No Driveway ☐ None ☐ Other ☐ Oversized ☐ Parking Space ☐ Paved ☐ Private ☐ Public ☐ RV Access/Parking ☐ Shared Driveway ☐ Street ☐ Tandem ☐ Uncovered ☐ Workshop in Garage **Main Level Bedrooms: **Main Level Bathrooms: **Attached Garage?: ☐ Yes ☐ No Uncovered Spaces: Number Remotes: Carport Spaces: RV Parking Dimensions:	Direction Faces: ☐ East ☐ North ☐ Northeast ☐ Northwest ☐ South ☐ Southeast ☐ Southwest ☐ West Waterfront Features: ☐ Across the Road from Lake/Ocean ☐ Beach Access ☐ Beach Front ☐ Fishing in Community ☐ Includes Dock ☐ Lake ☐ Lake Front ☐ Lake Privileges ☐ Navigable Water ☐ Pond ☐ River Front ☐ Waterfront With Home Across Road Waterfront Property? ☐ Yes ☐ No *Sewer: ☐ None ☐ Other ☐ Private Sewer ☐ Public Sewer ☐ Septic Type Unknown ☐ Shared Septic ☐ Unknown ☐ Mechanical	*Water Source: ☐ Community ☐ None ☐ Other ☐ Private ☐ Public ☐ See Remarks ☐ Well Navigable Water? ☐ Yes ☐ No Workshop Foundation: ☐ Concrete ☐ Dirt ☐ Other ☐ Wood Workshop Exterior: ☐ Brick ☐ Metal ☐ Other ☐ Siding ☐ Wood Workshop Size: Workshop Electricity: ☐ Yes ☐ No Window Features: ☐ Atrium ☐ Bay Window(s) ☐ Blinds ☐ Casement Windows ☐ Custom Covering ☐ Double Pane Windows ☐ Drapes ☐ ENERGY STAR Qualified Windows ☐ Insulated Windows ☐ Plantation Shutters ☐ Screens ☐ Shutters ☐ Skylight(s) ☐ Stained Glass ☐ Storm Window(s) ☐ Tinted Windows ☐ Triple Pane Windows ☐ Wood Frames	

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Land and Terms

Financial:

Possession:

- | | | | |
|--|--|--|--------------------------------------|
| ☐ Close of Escrow | ☐ Close Plus 1 Day | ☐ Close Plus 3 Days | ☐ See Remarks |
| ☐ Close Plus | ☐ Close Plus 2 Days | ☐ Negotiable | |

Listing Terms:

- | | | |
|--|--|---|
| ☐ 1031 Exchange | ☐ Land Use Fee | ☐ Submit |
| ☐ Cash | ☐ Lease Back | ☐ Subordinate |
| ☐ Cash To Existing Loan | ☐ Lease Option | ☐ Trade |
| ☐ Cash to New Loan | ☐ Lien Release | ☐ Trust Conveyance |
| ☐ Contract | ☐ Owner May Carry | ☐ Trust Deed |
| ☐ Conventional | ☐ Owner Pay Points | ☐ USDA Loan |
| ☐ Fannie Mae | ☐ Owner Survey | ☐ VA Loan |
| ☐ FHA | ☐ Owner Will Carry | ☐ VA No Loan |
| ☐ FHA 203(b) | ☐ Private Financing Available | ☐ VA No No Loan |
| ☐ FHA 203(k) | ☐ Relocation Property | |
| ☐ Freddie Mac | ☐ Subject To Court | |
| ☐ Government Loan | ☐ Subject To Other | |

Current Financing:

- | | | | |
|---|--|----------------------------------|--|
| ☐ Assumable | ☐ FHA | ☐ None | ☐ VA No Loan |
| ☐ Contract | ☐ FHA 203(b) | ☐ Other | ☐ VA No No Loan |
| ☐ Conventional | ☐ FHA 203(k) | ☐ Private | |
| ☐ Existing Bonds | ☐ Freddie Mac | ☐ USDA | |
| ☐ Fannie Mae | ☐ Government Loan | ☐ VA | |

Association:

**HOA Fee:		HOA Fee 2:																																																													
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Association Optional YN? ☐ Yes ☐ No

Serial and License:

Serial (U):	DOH1:	License1:
Serial (X):	DOH2:	License2:
Serial (XX):	DOH3:	License3:

Residential

MLS Data Listing Input Form

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Office & MLS

Listing Information:

*Dual Variable Compensation? ☐ Yes ☐ No

*Listing Service:

☐ Full Service ☐ Limited Service

Start Showing Date:

Sign on Property?

☐ Yes ☐ No

*Listing Agreement:

☐ Exclusive Right To Sell

☐ Open

☐ Exclusive Right With Exception

Contingency:

Showing Contact Information:

*Showing Contact Type: ☐ Agent ☐ None ☐ Occupant ☐ Other ☐ Owner ☐ Property Manager ☐ See Remarks

Showing Contact Name:

Showing Contact Phone:

Ext:

Occupant Information:

*Occupant Type:

☐ Owner ☐ Tenant ☐ Vacant

Owner Name:

Showing Information:

*Showing Instructions:

*Lock Box Location:

*Lock Box Type:

☐ Call Listing Office

☐ Combo

☐ Multacc

☐ None

☐ Risco

☐ See Remarks

☐ Seller Providing Access

☐ SentiLock

☐ Supra

Lock Box Version:

☐ Supra

☐ Supra BT

☐ Supra BT LE

Lock Box Serial Number:

Showing Requirements:

☐ 24 Hour Notice

☐ Appointment Only

☐ Call Listing Agent

☐ Call Listing Office

☐ Call Manager

☐ Call Owner

☐ Call Tenant

☐ Combination Lock Box

☐ Day Sleeper

☐ Do Not Show

☐ Email Listing Agent

☐ Key In Office

☐ Lockbox

☐ No Lockbox

☐ No Sign

☐ Occupied

☐ Pet(s) on Premises

☐ Restricted Hours

☐ Security System

☐ See Remarks

☐ Showing Service

☐ Text Listing Agent

☐ To Be Built

☐ Under Construction

Contact Information:

Other Phone Description:

Other Phone Number:

Ext:

*Preferred Order of Contact — Select up to 6 contact options using the numbers 1 to 6 to specify the order.

_____ Agent Cell Ph

_____ Agent Direct Ph

_____ Agent Email

_____ Agent Fax

_____ Agent Home Ph

_____ Agent Pager Ph

_____ Agent Text Message

_____ Agent Toll Free

_____ Agent Voice Mail

_____ Co-Agent Cell Ph

_____ Co-Agent Direct Ph

_____ Co-Agent Email

_____ Co-Agent Fax

_____ Co-Agent Home Ph

_____ Co-Agent Pager Ph

_____ Co-Agent Text Message

_____ Co-Agent Toll Free

_____ Co-Agent Voice Mail

_____ Offers Email

_____ Office Fax

_____ Office Ph

_____ Other

Ad Number:

Contact Information continued:

Before selecting "No" on any of the below options written authorization from the seller is required.

*Internet Entire Listing Display? ☐ Yes ☐ No

*Internet Address Display? ☐ Yes ☐ No

*Internet Consumer Comment? ☐ Yes ☐ No

*Internet Automated Valuation Display? ☐ Yes ☐ No

*Neighborhood Market Report Seller Participant? ☐ Yes ☐ No

Private Remarks:

Residential

MLS Data Listing Input Form

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Office & MLS (continued)

Agent Information:

*List Agent MLS ID:	Co-List Agent MLS ID:
List Team ID:	Co-List Team ID:
Offers Email:	Photographer MLS ID:
*List Agent Email:	

State License

Listing Agent information:

List Agent:	List Agent State License Number:
Co-Listing Agent information:	
Co-List Agent:	Co-List Agent State License Number:

Open House

Open House #1:

**Date:	**Time: _____ ☐ AM ☐ PM	to _____ ☐ AM ☐ PM	
**Showing Agent:	**Attended: ☐ Agent ☐ Seller ☐ Unattended	Refreshments:	Drawing? ☐ Yes ☐ No
Open House Type: ☐ Broker ☐ Office ☐ Public ☐ Virtual Public ☐ Virtual Broker			
Virtual Open house URL:			
Comments:			*Active? ☐ Yes ☐ No

Open House #2:

**Date:	**Time: _____ ☐ AM ☐ PM	to _____ ☐ AM ☐ PM	
**Showing Agent:	**Attended: ☐ Agent ☐ Seller ☐ Unattended	Refreshments:	Drawing? ☐ Yes ☐ No
Open House Type: ☐ Broker ☐ Office ☐ Public ☐ Virtual Public ☐ Virtual Broker			
Virtual Open house URL:			
Comments:			*Active? ☐ Yes ☐ No

Open House #3:

**Date:	**Time: _____ ☐ AM ☐ PM	to _____ ☐ AM ☐ PM	
**Showing Agent:	**Attended: ☐ Agent ☐ Seller ☐ Unattended	Refreshments:	Drawing? ☐ Yes ☐ No
Open House Type: ☐ Broker ☐ Office ☐ Public ☐ Virtual Public ☐ Virtual Broker			
Virtual Open house URL:			
Comments:			*Active? ☐ Yes ☐ No

Open House #4:

**Date:	**Time: _____ ☐ AM ☐ PM	to _____ ☐ AM ☐ PM	
**Showing Agent:	**Attended: ☐ Agent ☐ Seller ☐ Unattended	Refreshments:	Drawing? ☐ Yes ☐ No
Open House Type: ☐ Broker ☐ Office ☐ Public ☐ Virtual Public ☐ Virtual Broker			
Virtual Open house URL:			
Comments:			*Active? ☐ Yes ☐ No

Residential

MLS Data Listing Input Form

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Listing Agent

Listing Agent information:

*First Name:	Last Name:	
Agent Direct Office Phone:	Ext:	Agent Cell Phone:
Agent Home Phone:	Ext:	Agent Fax:
Agent Toll Free Phone:	Ext:	Agent Pager:
Agent Voicemail:	Ext:	
Office Name:		
Office Phone:	Ext:	Office Fax:
Agent Email Address:	State License Number:	

Co-Listing Agent information:

*First Name:	Last Name:	
Agent Direct Office Phone:	Ext:	Agent Cell Phone:
Agent Home Phone:	Ext:	Agent Fax:
Agent Toll Free Phone:	Ext:	Agent Pager:
Agent Voicemail:	Ext:	
Office Name:		
Office Phone:	Ext:	Office Fax:
Agent Email Address:	State License Number:	

Buyer Agent

Listing information:

CoBA ID:

Buyer Agent information:

*First Name:	Last Name:
Office Name:	State License Number:

Co-Buyer Agent information:

*First Name:	Last Name:
Office Name:	State License Number:

Signatures

*Agent Signature:	Date:
*Sellers Signature:	Date:
**Broker/Participant's Signature:	Date:
*Sellers Signature:	Date: