

Residential Income

MLS Data Listing Input Form

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Status

***Listing Status:** Active (Property is open to offers and IS available for showings) Coming Soon (Property is open to offers but is NOT available for showings)

Basics

Listing Information:

***List Price:** **List Price Low:** **Price/Unit:** **Parcel Number/Tax ID:**

Additional Parcels? Yes No **Additional Parcels (Separated By Comma):**

***Listing Contract Date:** ***Expiration Date:**

***Legal Description:**

Tax Lot: **Tax Block:** **Zoning:**

Flood Zone Classification:
 A AR B, X (shaded)
 AE, A1-A30 A99 C, X (unshaded)
 AH V D
 AO VE, V1-V30

Flood Zone Source:
 FEMA
 Elevation Certificate
 LSU AG
 Other

Zoning Type:
 Agricultural Open
 Commercial Other
 Industrial Residential
 MultiUse See Remarks

Parish/City/Tract:

***Parish/County:** ***City:** **Subdivision:**

Address Information:

***Street #:** **Str Number Ext:**

Str Direction Prefix: East North Northeast Northwest South Southeast Southwest West

***Street Name:**

Str Direction Suffix: Alley Circle Expressway Island Parkway Pike Road Terrace Walk
 Avenue Court Freeway Lane Pass / Place Run Trace Way
 Boulevard Cut / Cutoff Highway Loop Bypass Plaza Square Trail
 Causeway Drive Interstate Mall Pathway Rise Street Turnpike

Str Suffix Modifier: **Str Direction Suffix:** East North Northeast Northwest South Southeast Southwest West

Unit #: ***State:** ***Postal Code:**

Postal Code +4: **Country:** **City Limits:** Yes No

***Directions:**

Basic Information:

Ownership:

***Land Lease?** Yes No **Land Lease Amount?** **Land Lease Amount Frequency:** Annually Monthly

***Common Interest:** None Condominium Stock Cooperative
 Community Apartment Planned Development Timeshare

Property Sub Type:
 Apartment Condominium Manufactured on Land Single Family Residence Townhouse
 Cabin Deeded Parking Own Your Own Stock Cooperative Triplex
 Commercial/Residential Duplex Quadruplex Studio

Levels: Multi/Split One Three or More Two **Stories Total:** **Property Attached:** Yes No

Year Built Effective: ***Senior Community?** Yes No ***Rent Control?** Yes No ***Year Built:**

***Year Built Source:** Appraiser Builder Other See Remarks ***Lot Size Area:** ***Lot Size Units:** Acres Square Feet
 Assessor Estimated Public Records Seller

Lot Dimensions: **HOA?** Yes No **Elevation Units:** Feet Meters **Total Area (sf):**

***Lot Dimension Source:** Appraiser Builder GIS Calculated Other Plans See Remarks Taped
 Assessor Estimated Not Taped Owner Public Records Survey

Security District? Yes No **Vacation Rental Permitted?** Yes No

Builder's Name: **Gross Equity:**

Present Loans: **Have:**

of Buildings: **# of Units Total:**

Average Studio Area: **Average Studio Area Units:** Square Feet Square Meters

Average 1 Bed Area: **Average 1 Bed Area Units:** Square Feet Square Meters

Average 2 Bed Area: **Average 2 Bed Area Units:** Square Feet Square Meters

Average 3 Bed Area: **Average 3 Bed Area Units:** Square Feet Square Meters

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Description

Public Remarks:

The Public Remarks may only contain a description of the property, its features, its location or community, specific terms to or exclusions from a sale (or lease). All text must be entered in the English language ONLY. The following are NOT allowed to appear in the property description: Gate/Alarm Codes, Lockbox Combo, FSBO, Vacant, Occupied, Open House Information, Showing Instructions, Email Addresses, Website Addresses, Phone Numbers, Agent, Assistant, Co-Lister or Owner Names, or any language that violates Fair Housing/HUD Guidelines.

Exclusions:

Inclusions:

Virtual Tour URL Unbranded (NO Agent/Broker Information):

The Virtual Tour Field shall contain ONLY a live link to a Virtual Tour of the property. The Virtual Tour may not include such things as: agent/broker photos, agent/broker names, phone numbers, web site addresses, email addresses or advertising other than about the property. No messages or solicitations of any kind. Begin your URL with HTTP:// or HTTPS://. For example <http://www.virtualtoursite.com/etc>.

Virtual Tour URL Unbranded 2 (NO Agent/Broker Information):

The Virtual Tour Field shall contain ONLY a live link to a Virtual Tour of the property. The Virtual Tour may not include such things as: agent/broker photos, agent/broker names, phone numbers, web site addresses, email addresses or advertising other than about the property. No messages or solicitations of any kind. Begin your URL with HTTP:// or HTTPS://. For example <http://www.virtualtoursite.com/etc>.

Syndication Remarks & Virtual Tour

Syndication Remarks:

Syndication Remarks may contain information intended specifically for the consumers; this includes contact and other non-confidential information. Syndication Remarks is used in place of the Property Description for syndication display. If left blank during input, syndication websites will continue to receive the text you place in the "Property Description" field.

Virtual Tour URL Branded (Agent/Broker Information):

This Virtual Tour may include Agent/Office branding and will only be used in our Syndication data feeds. Begin your URL with HTTP:// or HTTPS://. For example <http://www.virtualtoursite.com/etc>

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Interior Features

Fireplace:

- Blower Fan
- Electric
- Free Standing
- Gas
- None
- Outside
- Patio
- Pellet Stove
- Propane
- See Through
- Two Way
- Wood Burning
- Wood Stove Insert

Utilities:

- Cable Available
- Cable Connected
- Cable Not Available
- Electricity Available
- Electricity Connected
- Electricity Not Available
- Natural Gas Available
- Natural Gas Connected
- Natural Gas Not Available
- None
- Other
- Phone Available
- Phone Connected
- Phone Not Available
- Propane
- See Remarks
- Sewer Available
- Sewer Connected
- Sewer Not Available
- Underground Utilities
- Water Available
- Water Connected
- Water Not Available

Interior Features:

- Attic Fan
- Balcony
- Bar
- Bathtub
- Beamed Ceilings
- Built-in Features
- Cathedral Ceiling(s)
- Ceiling Fan(s)
- Ceramic Counters
- Coffered Ceiling(s)
- Corian Counters
- Crown Molding
- Dry Bar

Interior Features continued:

- Elevator
- Formica Counters
- Granite Counters
- High Ceilings
- In-Law Floorplan
- Intercom
- Kitchen Island
- Kitchen Open to Family Room
- Kitchenette
- Laminated Counters
- Living Room Balcony
- Open Floorplan
- Pantry
- Pull Down Stairs to Attic
- Recessed Lighting
- Remodeled Kitchen
- Shower
- Shower in Tub
- Stair Climber
- Stone Counters
- Storage
- Tile Counters
- Tray Ceiling(s)
- Vacuum Central
- Wet Bar
- Wired for Data
- Wired for Sound

Cooling:

- Ceiling Fans
- Central Air
- One
- Electric
- Multi Units
- ENERGY STAR Qualified Equipment
- High Efficiency
- Humidity Control
- None
- SEER Rated 13-15
- SEER Rated 16+
- Wall/Window Unit(s)

Accessibility Features:

- Accessible Elevator Installed
- Adaptable For Elevator
- Customized Wheelchair Accessible
- Disability Features
- Doors - Swing In
- Grab Bars In Bathroom(s)
- Lowered Light Switches
- None
- Other
- Ramp - Main Level
- See Remarks

Heating:

- Baseboard
- Butane
- Central
- Electric
- ENERGY STAR Qualified Equipment
- Fireplace(s)
- Floor Furnace
- Forced Air
- Heat Pump
- High Efficiency
- Humidity Control
- Natural Gas
- None
- Pellet Stove
- Propane
- Radiant
- Solar
- Space Heater
- Wall Furnace
- Wood
- Wood Stove

*Laundry:

- Dryer Included
- Electric Dryer Hookup
- Gas & Electric Dryer Hookup
- Gas Dryer Hookup
- In Carport
- In Closet
- In Garage
- In Kitchen
- Individual Room
- Inside
- None
- Outside
- See Remarks
- Stackable
- Washer Hookup
- Washer Included

Electric:

- 220 Volts
- 220 Volts For Spa
- 220 Volts in Garage
- 220 Volts in Kitchen
- 220 Volts in Laundry
- 220 Volts in Workshop
- 220V Other - See Remarks
- 440 Volts
- Electricity - On Property
- Electricity - Unknown

Electricity Provided By:

- Beauregard
- Cleco
- Entergy
- Jeff Davis
- Other

Appliances:

- 6 Burner Stove
- Barbecue
- Built-In Range
- Convection Oven
- Dishwasher
- Disposal
- Double Oven
- Electric Cooktop
- Electric Oven
- Electric Range
- Electric Water Heater
- ENERGY STAR Qualified Appliances
- ENERGY STAR Qualified Water Heater
- Free-Standing Range
- Freezer
- Gas & Electric Range
- Gas Cooktop
- Gas Oven
- Gas Range
- Gas Water Heater
- High Efficiency Water Heater
- Ice Maker
- Instant Hot Water
- Microwave
- None
- Portable Dishwasher
- Range Hood
- Recirculated Exhaust Fan
- Refrigerator
- Self Cleaning Oven
- Solar Hot Water
- Tankless Water Heater
- Trash Compactor
- Vented Exhaust Fan
- Warming Drawer
- Water Heater
- Water Line to Refrigerator
- Water Purifier
- Water Softener

Exterior Features

*Lot Features:

- 0-1 Unit/Acre
- 2-5 Units/Acre
- 6-10 Units/Acre
- 11-15 Units/Acre
- 16-20 Units/Acre
- 21-25 Units/Acre
- 26-30 Units/Acre
- 31-35 Units/Acre
- 36-40 Units/Acre
- Agricultural
- Agricultural - Dairy
- Agricultural - Other
- Agricultural - Row/Crop

*Lot Features continued:

- Agricultural - Tree/Orchard
- Back Yard
- Corner Lot
- Cul-De-Sac
- Front Yard
- Garden
- Irregular Lot
- Landscaped
- Lawn
- No Landscaping
- On Golf Course
- Pasture
- Patio Home

*Lot Features continued:

- Paved
- Ranch
- Secluded
- Sprinkler System
- Sprinklers Drip System
- Treed Lot
- Utilities - Overhead
- Yard
- Zero Lot Line

Spa Features:

- Above Ground
- Bath
- Fiberglass
- Gunitite
- Heated
- In Ground
- None
- Private
- See Remarks
- Solar Heated
- Vinyl

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Exterior Features (continued)

*Pool Features:

- Above Ground
- Association
- Community
- Diving Board
- Exercise Pool
- Fenced
- Fiberglass
- Filtered
- Gas Heat
- Gunite
- Heated
- In Ground
- Indoor
- Lap
- None
- Pool Cover
- Private
- Salt Water
- Solar Heat
- Tile
- Vinyl
- Waterfall

Roof:

- Asbestos Shingle
- Seal Tab
- Asphalt
- Composition
- Concrete
- Copper
- Flat
- Foam
- Metal
- Mixed
- None
- Other
- Ridge Vents
- Shake
- Shingle
- Slate
- Spanish Tile
- Stone
- Synthetic
- Tar/Gravel
- Tile
- Wood

Architectural Style:

- Acadian
- Bungalow
- Camp
- Cape Cod
- Colonial
- Farmhouse
- Contemporary
- Cottage
- Craftsman
- Custom Built
- English
- French
- Georgian
- Log
- Mediterranean
- Mid Century Modern
- Modern
- Ranch
- See Remarks
- Shotgun
- Spanish
- Traditional
- Tudor
- Victorian

View:

- Bridge(s)
- Canal
- Courtyard
- Golf Course
- Lake
- Neighborhood
- None
- Pasture
- Pond
- Pool
- River
- Trees/Woods
- Water

Door Features:

- Atrium Doors
- Double Door Entry
- ENERGY STAR Qualified Doors
- French Doors
- Insulated Doors
- Mirror Closet Door(s)
- Panel Doors
- Service Entrance
- Sliding Doors
- Storm Door(s)

Fencing:

- Barbed Wire
- Block
- Brick
- Chain Link
- Cross Fenced
- Electric
- Invisible
- Livestock
- Masonry
- None
- Partial
- Privacy
- Redwood
- Security
- Split Rail
- Stone
- Stucco Wall
- Vinyl
- Wire
- Wood
- Wrought Iron

Waterfront Features:

- Across the Road from Lake/Ocean
- Beach Access
- Beach Front
- Fishing in Community
- Includes Dock
- Lake
- Lake Front
- Lake Privileges
- Navigable Water
- Pond
- River Front
- Waterfront With Home Across Road

*Common Walls:

- 1 Common Wall
- 2+ Common Walls
- End Unit
- No Common Walls
- No One Above
- No One Below

*Community Features:

- Biking
- BLM/National Forest
- Curbs
- Dog Park
- Fishing
- Golf
- Gutters
- Hiking
- Hunting
- Lake
- Park
- Preserve/Public Land
- Rural
- Sidewalks
- Stable(s)
- Storm Drains
- Street Lights
- Suburban
- Urban

Road Frontage Type:

- Alley
- City Street
- Country Road
- County Road
- Highway
- Private Road

Road Surface Type:

- Alley Paved
- Gravel
- Maintained
- Not Maintained
- Paved
- Unpaved

Construction Materials:

- Aluminum Siding
- Asphalt
- Block
- Blown-In Insulation
- Brick
- Brick Veneer
- Cedar
- Cellulose Insulation
- Concrete
- Drywall Walls
- Fiberglass Siding
- Flagstone
- Frame
- Hardboard
- HardiPlank Type
- Log
- Log Siding
- Masonite
- Metal Siding
- Other
- Plaster
- Redwood Siding
- Shake Siding
- Shingle Siding
- Spray Foam Insulation
- Steel
- Steel Siding
- Stone
- Stone Veneer
- Stucco
- Synthetic Stucco
- Unknown
- Vertical Siding
- Vinyl Siding
- Wood Siding

Exterior Features:

- Awning(s)
- Barbecue Private
- Boat Lift
- Boat Slip
- Corral
- Dock Private
- Lighting
- Pier
- Rain Gutters
- Satellite Dish
- Stable
- TV Antenna

Foundation Details:

- Block
- Brick/Mortar
- Combination
- Concrete Perimeter
- FHA Approved
- None
- Permanent
- Pier Jacks
- Pillar/Post/Pier
- Raised
- See Remarks
- Slab
- Stacked Block
- Stone
- Tie Down

Security Features:

- 24 Hour Security
- Automatic Gate
- Carbon Monoxide Detector(s)
- Card/Code Access
- Closed Circuit Camera(s)
- Fire and Smoke Detection System
- Fire Rated Drywall
- Fire Sprinkler System
- Firewall(s)
- Gated Community
- Security Lights
- Security System
- Smoke Detector(s)
- Window Bars
- Wired for Alarm System

Disclosures:

- 3rd Party Rights
- Bankruptcy
- Cautions Call Agent
- CC And R's
- Easements
- Environmental Restrictions
- Exclusions Call Agent
- Flood Insurance Required
- Flood Zone
- Historical
- Home Warranty
- Homeowners Association
- Incorporated
- Manufactured Homes Allowed
- Mineral Rights
- Principal Is RE Licensed
- Property Report
- REAP

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Exterior Features (Continued)

Property Condition: <input type="checkbox"/> Additions/Alterations <input type="checkbox"/> Building Permit <input type="checkbox"/> Fixer <input type="checkbox"/> New Construction <input type="checkbox"/> Repairs Cosmetic <input type="checkbox"/> Repairs Major <input type="checkbox"/> Turnkey <input type="checkbox"/> Under Construction <input type="checkbox"/> Updated/Remodeled *Sewer: <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Private Sewer <input type="checkbox"/> Public Sewer <input type="checkbox"/> Septic Type Unknown <input type="checkbox"/> Shared Septic <input type="checkbox"/> Unknown <input type="checkbox"/> Mechanical	Water Source: <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Private <input type="checkbox"/> Public <input type="checkbox"/> See Remarks <input type="checkbox"/> Well	Other Structures: <input type="checkbox"/> Airplane Hangar <input type="checkbox"/> Boat House <input type="checkbox"/> Barn(s) <input type="checkbox"/> None <input type="checkbox"/> Gazebo <input type="checkbox"/> Outdoor Kitchen <input type="checkbox"/> Greenhouse <input type="checkbox"/> Guest House <input type="checkbox"/> Guest House Attached <input type="checkbox"/> Guest House Detached <input type="checkbox"/> Outbuilding <input type="checkbox"/> Sauna Private <input type="checkbox"/> Second Garage <input type="checkbox"/> Second Garage Attached <input type="checkbox"/> Second Garage Detached <input type="checkbox"/> Shed(s) <input type="checkbox"/> Storage <input type="checkbox"/> Workshop	Window Features: <input type="checkbox"/> Atrium <input type="checkbox"/> Bay Window(s) <input type="checkbox"/> Blinds <input type="checkbox"/> Casement Windows <input type="checkbox"/> Custom Covering <input type="checkbox"/> Double Pane Windows <input type="checkbox"/> Drapes <input type="checkbox"/> ENERGY STAR Qualified Windows <input type="checkbox"/> Insulated Windows <input type="checkbox"/> Plantation Shutters <input type="checkbox"/> Screens <input type="checkbox"/> Shutters <input type="checkbox"/> Skylight(s) <input type="checkbox"/> Stained Glass <input type="checkbox"/> Storm Window(s) <input type="checkbox"/> Tinted Windows <input type="checkbox"/> Triple Pane Windows <input type="checkbox"/> Wood Frames
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Direction Faces: East North Northeast Northwest South Southeast Southwest West

Garage and Parking

*Garage Spaces: Parking Features:	Uncovered Spaces: 	Carpport Spaces: 	*Parking Total:
<input type="checkbox"/> Asphalt <input type="checkbox"/> Parking Lot <input type="checkbox"/> Assigned <input type="checkbox"/> Attached Carport <input type="checkbox"/> Built-In Storage <input type="checkbox"/> Carport <input type="checkbox"/> Circular Driveway <input type="checkbox"/> Concrete <input type="checkbox"/> Converted Garage <input type="checkbox"/> Covered	<input type="checkbox"/> Deck <input type="checkbox"/> Detached Carport <input type="checkbox"/> Driveway <input type="checkbox"/> Driveway Blind <input type="checkbox"/> Garage <input type="checkbox"/> Garage - Single Door <input type="checkbox"/> Garage - Three Door <input type="checkbox"/> Garage - Two Door <input type="checkbox"/> Garage Door Opener <input type="checkbox"/> Garage Faces Front	<input type="checkbox"/> Garage Faces Rear <input type="checkbox"/> Garage Faces Side <input type="checkbox"/> Golf Cart Garage <input type="checkbox"/> Heated Garage <input type="checkbox"/> No Driveway <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Oversized <input type="checkbox"/> Parking Space <input type="checkbox"/> Paved	<input type="checkbox"/> Private <input type="checkbox"/> Public <input type="checkbox"/> RV Access/Parking <input type="checkbox"/> Shared Driveway <input type="checkbox"/> Street <input type="checkbox"/> Tandem <input type="checkbox"/> Uncovered <input type="checkbox"/> Workshop in Garage

Land & Terms

Tax Information:

Tax Area:	Tax Rate:	Tax Rate Yr:
Taxes Total: \$ _____ / _____ %		

Assessments:

Assessments:	<input type="checkbox"/> Buyer to Assume	<input type="checkbox"/> CFD/Mello-Roos	<input type="checkbox"/> Seller to Pay	<input type="checkbox"/> Sewer Bonds	<input type="checkbox"/> Unknown
	<input type="checkbox"/> Buyer to Verify	<input type="checkbox"/> None	<input type="checkbox"/> Sewer Assessments	<input type="checkbox"/> Special Assessments	

Tax Tract:	Well Depth:
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Lease/Fees:

Date Land Lease Exp:

Association:

Association Dues 1:	Association Dues 1 Frequency: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually <input type="checkbox"/> Semi-Annually
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Association Name 1:	Association Phone 1:	Ext:
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Association Management Name 1:

Association Amenities:			
<input type="checkbox"/> Banquet Facilities	<input type="checkbox"/> Controlled Access	<input type="checkbox"/> Insurance	<input type="checkbox"/> Pest Control
<input type="checkbox"/> Barbecue	<input type="checkbox"/> Dock	<input type="checkbox"/> Jogging Track	<input type="checkbox"/> Pet Rules
<input type="checkbox"/> Biking Trails	<input type="checkbox"/> Dog Park	<input type="checkbox"/> Kennel	<input type="checkbox"/> Pets Not Permitted
<input type="checkbox"/> Billiard Room	<input type="checkbox"/> Electricity	<input type="checkbox"/> Maid Service	<input type="checkbox"/> Pets Permitted
<input type="checkbox"/> Boathouse	<input type="checkbox"/> Fire Pit	<input type="checkbox"/> Maintenance Grounds	<input type="checkbox"/> Picnic Area
<input type="checkbox"/> Bocce Ball Court	<input type="checkbox"/> Gas	<input type="checkbox"/> Management	<input type="checkbox"/> Pier
<input type="checkbox"/> Cable TV	<input type="checkbox"/> Golf Course	<input type="checkbox"/> Meeting Room	<input type="checkbox"/> Playground
<input type="checkbox"/> Call for Rules	<input type="checkbox"/> Guard	<input type="checkbox"/> Other	<input type="checkbox"/> Pool
<input type="checkbox"/> Card Room	<input type="checkbox"/> Gym/Ex Room	<input type="checkbox"/> Other Courts	<input type="checkbox"/> Racquetball
<input type="checkbox"/> Clubhouse	<input type="checkbox"/> Hiking Trails	<input type="checkbox"/> Outdoor Cooking Area	<input type="checkbox"/> Recreation Room
<input type="checkbox"/> Common RV Parking	<input type="checkbox"/> Horse Trails	<input type="checkbox"/> Paddle Tennis	<input type="checkbox"/> Sauna
<input type="checkbox"/> Concierge	<input type="checkbox"/> Hot Water	<input type="checkbox"/> Permitted Types	<input type="checkbox"/> Security
			<input type="checkbox"/> Sewer
			<input type="checkbox"/> Spa/Hot Tub
			<input type="checkbox"/> Sport Court
			<input type="checkbox"/> Storage
			<input type="checkbox"/> Tennis Court(s)
			<input type="checkbox"/> Trash
			<input type="checkbox"/> Utilities
			<input type="checkbox"/> Water
			<input type="checkbox"/> Weight Limit

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Land & Terms

Terms:

Possession:
 Close of Escrow Close Plus Close Plus 1 Day Close Plus 2 Days Close Plus 3 Days Negotiable See Remarks

Current Financing:
 Assumable Fannie Mae Freddie Mac Private VA No No Loan
 Contract FHA Government Loan USDA
 Conventional FHA 203(b) None VA
 Existing Bonds FHA 203(k) Other VA No Loan

***Listing Terms:**
 1031 Exchange FHA 203(k) Owner Pay Points Trade
 Cash Freddie Mac Owner Survey Trust Conveyance
 Cash To Existing Loan Government Loan Owner Will Carry Trust Deed
 Cash to New Loan Land Use Fee Private Financing Available USDA Loan
 Contract Lease Back Relocation Property VA Loan
 Conventional Lease Option Subject To Court VA No Loan
 Fannie Mae Lien Release Subject To Other VA No No Loan
 FHA Non-Smoking Premises Submit
 FHA 203(b) Owner May Carry Subordinate

Analysis

Analysis:

*Gross Scheduled Inc:	Vacancy Allow: \$ ____ / % ____	Gross Operating Inc:
*Operating Exp: \$ ____ / % ____	*Net Operating Inc:	Gross Spendable Inc:
Loan Payment:	Gross Multiplier: x Gross	Cap Rate: %
Improvements Amt: \$ ____ / % ____	Land Value: \$ ____ / % ____	Personal Prop Amt: \$ ____ / % ____

Income Information:

# of Rented Garages:	Garage Rental Rate:	Garage Income:
Laundry Income:	Laundry Equip Own Lease: <input type="checkbox"/> Own <input type="checkbox"/> Lease	Other Income 1:
Other Income 2:	*Gross Income:	

Other Income Description:

Annual Operating Expenses:

Cable TV:	Electric:	Furniture Replacement:	Gardener:
Fuel:	*Insurance:	Licenses:	Maintenance: ____ %
*New Taxes:	Pest Control:	Pool:	Supplies:
Security:	*Trash:	Water/Sewer:	Workers Comp:
Pro Management:	Other Expense:	Other Expense Description:	

***Total Expenses:**

Unit Information

Unit Information:

	*# of Units	*# Beds	*# Baths	*Furnished?	*Garage Spaces:	Garage Attached?	*Total Actual Rent:	*Total Rent:	*Pro Forma:
1				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
2				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
3				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
4				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
5				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
6				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
7				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
8				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
9				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
10				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
11				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			
12				<input type="checkbox"/> Furnished <input type="checkbox"/> Negotiable <input type="checkbox"/> Partially <input type="checkbox"/> Unfurnished		<input type="checkbox"/> Yes <input type="checkbox"/> No			

Number of Units Leased: _____ **Total Actual Rent:** _____

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Unit Information (continued)

Number of Units With...

*Separate Electric Meters:	Range:	Carpet:
*Separate Gas Meters:	Refrigerator:	Drapes:
*Separate Water Meters:	Dishwasher:	Patio:
Wall Air Conditioning:	Disposal:	

Tenant Responsibility:

Tenant Pays:

- | | | | | | |
|---|---|---|---|---------------------------------------|---|
| <input type="checkbox"/> ADA Upgrades | <input type="checkbox"/> Exterior Maintenance | <input type="checkbox"/> Janitorial Service | <input type="checkbox"/> Pest Control | <input type="checkbox"/> See Remarks | <input type="checkbox"/> Trash Collection |
| <input type="checkbox"/> All Utilities | <input type="checkbox"/> Gas | <input type="checkbox"/> Management | <input type="checkbox"/> Pool Maintenance | <input type="checkbox"/> Sewer | <input type="checkbox"/> Water |
| <input type="checkbox"/> Association Fees | <input type="checkbox"/> Grounds Care | <input type="checkbox"/> None | <input type="checkbox"/> Repairs | <input type="checkbox"/> Snow Removal | |
| <input type="checkbox"/> Cable TV | <input type="checkbox"/> HVAC Maintenance | <input type="checkbox"/> Other | <input type="checkbox"/> Roof Maintenance | <input type="checkbox"/> Taxes | |
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Insurance | <input type="checkbox"/> Parking Fee | <input type="checkbox"/> Security | <input type="checkbox"/> Telephone | |

Office & MLS

Listing Information:

*Dual Variable Rate of Commission? <input type="checkbox"/> Yes <input type="checkbox"/> No	
*Listing Service: <input type="checkbox"/> Full Service <input type="checkbox"/> Limited Service	*Start Showing Date:
*Listing Agreement: <input type="checkbox"/> Exclusive Right To Sell <input type="checkbox"/> Exclusive Right With Exception <input type="checkbox"/> Open <input type="checkbox"/> Seller Reserved	

Contingency:

Showing Contact Information:

*Showing Contact Type: <input type="checkbox"/> None <input type="checkbox"/> Agent <input type="checkbox"/> Occupant <input type="checkbox"/> Other <input type="checkbox"/> Owner <input type="checkbox"/> Property Manager <input type="checkbox"/> See Remarks		
Showing Contact Name:	Showing Contact Phone:	Ext:

Showing Information:

Owner Name:
*Showing Instructions:

*Showing Requirements:

- | | | | | |
|--|---|--|---|---|
| <input type="checkbox"/> 24 Hour Notice | <input type="checkbox"/> Call Owner | <input type="checkbox"/> Do Not Show | <input type="checkbox"/> No Sign | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Appointment Only | <input type="checkbox"/> Call Tenant | <input type="checkbox"/> Email Listing Agent | <input type="checkbox"/> Occupied | <input type="checkbox"/> Showing Service |
| <input type="checkbox"/> Call Listing Agent | <input type="checkbox"/> Combination Lock | <input type="checkbox"/> Key In Office | <input type="checkbox"/> Pet(s) on Premises | <input type="checkbox"/> Text Listing Agent |
| <input type="checkbox"/> Call Listing Office | Box | <input type="checkbox"/> Lockbox | <input type="checkbox"/> Restricted Hours | <input type="checkbox"/> To Be Built |
| <input type="checkbox"/> Call Manager | <input type="checkbox"/> Day Sleeper | <input type="checkbox"/> No Lockbox | <input type="checkbox"/> Security System | <input type="checkbox"/> Under Construction |

Contact Information:

Other Phone Description:	Other Phone Number:	Ext:
Preferred Order of Contact: — Select up to 6 contact options using the numbers 1 to 6 to specify the order.		
_____ Agent Cell Ph	_____ Agent Pager Ph	_____ Co-Agent Direct Ph
_____ Agent Direct Ph	_____ Agent Text Message	_____ Co-Agent Email
_____ Agent Email	_____ Agent Toll Free	_____ Co-Agent Fax
_____ Agent Fax	_____ Agent Voice Mail	_____ Co-Agent Home Ph
_____ Agent Home Ph	_____ Co-Agent Cell Ph	_____ Co-Agent Pager Ph
		_____ Co-Agent Text Message
		_____ Co-Agent Toll Free
		_____ Co-Agent Voice Mail
		_____ Offers Email
		_____ Office Fax
		_____ Office Ph
		_____ Other

Agent Remarks:

Agent Remarks:

Residential Income

MLS Data Listing Input Form

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Office & MLS (Continued)

Agent Remarks:

Lock Box Type: Call Listing Office Multacc Risco Seller Providing Access Supra
 Combo None See Remarks SentiLock

Lock Box Location:

Lock Box Version: Supra Supra BT Supra BT LE **Lock Box Serial Number:**

MLS:

Ad Number:

Before selecting "No" on any of the below options written authorization from the seller is required.

***Internet Entire Listing Display?** Yes No ***Internet Address Display?** Yes No

***Internet Consumer Comment?** Yes No ***Internet Automated Valuation Display?** Yes No

***Neighborhood Market Report Seller Participant?** Yes No

Agent information:

***List Agent MLS ID:** **Co-List Agent MLS ID:**

List Team ID: **Co-List Team ID:**

Offers Email: **Photographer MLS ID:**

State License

Listing Agent information:

List Agent: **List Agent State License Number:**

Co-List Agent: **Co-List Agent State License Number:**

Open House

Open House #1:

****Date:** ****Time:** _____ AM PM **to** _____ AM PM

****Showing Agent:** ****Attended:** Agent Seller Unattended **Refreshments:** **Drawing?** Yes No

Open House Type: Virtual Public Virtual Broker **Virtual Open house URL:**

Comments: ***Active?** Yes No

Open House #2:

****Date:** ****Time:** _____ AM PM **to** _____ AM PM

****Showing Agent:** ****Attended:** Agent Seller Unattended **Refreshments:** **Drawing?** Yes No

Open House Type: Virtual Public Virtual Broker **Virtual Open house URL:**

Comments: ***Active?** Yes No

Open House #3:

****Date:** ****Time:** _____ AM PM **to** _____ AM PM

****Showing Agent:** ****Attended:** Agent Seller Unattended **Refreshments:** **Drawing?** Yes No

Open House Type: Virtual Public Virtual Broker **Virtual Open house URL:**

Comments: ***Active?** Yes No

Open House #4:

****Date:** ****Time:** _____ AM PM **to** _____ AM PM

****Showing Agent:** ****Attended:** Agent Seller Unattended **Refreshments:** **Drawing?** Yes No

Open House Type: Virtual Public Virtual Broker **Virtual Open house URL:**

Comments: ***Active?** Yes No

Residential Income

MLS Data Listing Input Form

Required fields are denoted with a red asterisk (*) and conditionally required fields are denoted with a double red asterisk (**).

Listing Agent

Listing Agent information:

*First Name:		*Last Name:	
Agent Direct Office Phone:	Ext:	Agent Cell Phone:	
Agent Home Phone:	Ext:	Agent Fax:	
Agent Toll Free Phone:	Ext:	Agent Pager:	
Agent Voicemail:		Ext:	
Office Name:			
Office Phone:	Ext:	Office Fax:	
Agent Email Address:		State License Number:	

Co-Listing Agent information:

*First Name:		*Last Name:	
Agent Direct Office Phone:	Ext:	Agent Cell Phone:	
Agent Home Phone:	Ext:	Agent Fax:	
Agent Toll Free Phone:	Ext:	Agent Pager:	
Agent Voicemail:		Ext:	
Office Name:			
Office Phone:	Ext:	Office Fax:	
Agent Email Address:		State License Number:	

Buyer Agent

Buyer Agent information:

*First Name:		*Last Name:	
Office Name:		State License Number:	

Co-Buyer Agent information:

*First Name:		*Last Name:	
Office Name:		CO-LA State License Number:	

Signatures

*Agent Signature:	Date:
*Sellers Signature:	Date:
**Broker/Participant's Signature:	Date:
*Sellers Signature:	Date: